

# HOUSE RULES

- 1) The **workday** is from **8:00am to 4:00pm, Monday through Friday**. **Wake up** is at **7 A.M** so that you can have **breakfast** and pack your **lunch** before our **8am meeting** and workday (summer schedule runs one hour earlier). **The church is ONLY open for breakfast, morning meetings, and dinner**. Church doors **MUST** be kept closed at all times (the person behind you can re-open the door themselves).
- 2) **No alcohol or drugs** on work sites, in the volunteer housing or on United Saints grounds. ***If we find alcohol or drugs on church grounds, your entire group will be asked to leave without reimbursement.***
- 3) **No damaging of property, fighting, belligerence, sexual harassment, theft, fraternization** (sexual contact), or any other inappropriate behavior within the church and United Saints grounds.
- 4) **No smoking** inside any vehicles or buildings, including the volunteer housing. **No smoking within 50 feet of any church entryway**. Please do not throw your **cigarette butts** on the ground.
- 5) **No outside guests** in the volunteer housing or United Saints grounds without **permission** and signing. You must call a United Saints **staff** member to sign in a guest. **No outside guests** after 10 pm. **Door codes** are not to be given to anyone. Outside guest and **visitors** are *not* to be taken up to the office. Have them take a **seat** in the **Violet Jackson room**.
- 6) Every volunteer and staff member must clean up after themselves, and leave **all rooms clean** especially in the church. **Dirty clothes** must be kept in a **plastic bag** until cleaned. **Shoes and work boots** are to be stored out of the **sleeping quarters**.
- 7) ***All volunteers must use hand sanitizer before entering the food line for breakfast and dinner.*** Volunteers are not permitted to take **pots & pans, dishes, food, or toiletries** from the church.
- 8) ***If you would like to leave a message on the bunkbeds, please keep it positive, no profanity is allowed on any USRP property.***
- 9) Only **one person allowed** in a shower stall at a time. **Volunteers must be fully clothed** to and from the showers. Wearing a towel is not “fully clothed.” Please keep shirts on as long as you are on church grounds.
- 10) Volunteer vehicles **must** be parked in the designated areas specified during orientation.
- 11) **Volunteers should stay together in groups of 3 or more** when walking around New Orleans. Volunteers should use designated walking routes to the streetcar line. ***Be safe, stay aware, and watch out for each other.***
- 12) ***Safety glasses*** are to be ***worn at all times*** on work sites. ***Hearing protection*** is to be worn when using saws or other motorized equipment. ***Respirators*** are to be worn at all times at demo sites, while using electric sanders or cutting hardy back materials. ***Hard hats*** are to be worn at all Demo sites. ***First aid kits*** must be taken to all work sites. ***Considerations for safety should be the first step before any project begins.***
- 13) ***Before your departure,*** please refer to the Clean-up Checklist. ***We just ask that you leave the apartments in the condition they were, when you arrived.***

*Thank you all for coming to volunteer your time and have a great week!*